



Wesley College Melbourne College Council Charter

Purpose	<ul style="list-style-type: none">• Governing body responsible for ensuring the charitable object of providing early learning, primary and secondary education.
Authority to Act	<ul style="list-style-type: none">• Appointed in accordance with the Constitution of Wesley College Melbourne to manage the business and affairs of the College
Composition	<ul style="list-style-type: none">• No fewer than ten (10) nor more than twelve (12) including Office Bearers, and the Principal• Office Bearers are the President, Deputy President and the Chair of FARM (Finance Audit and Risk Management Committee)• Appointment as a Councillor, and re-appointment, is governed by the Constitution• Council may, on advice of the Nominations Committee, appoint one or more persons to be co-opted members of Council and/or Council committees (other than Nominations) for an initial term of one (1) year. A co-opted member to Council cannot vote on Council resolutions
Conduct of Meetings	<ul style="list-style-type: none">• No less than six (6) times during each year and in accordance with the Constitution• Invitees In Attendance (monthly): Business Director & Chief Financial Officer• Invitees Guests (as required): Other staff, external Auditor• Minutes of all proceedings of General Meeting and Council meetings, including meetings of Council committees, are to be kept
Key Responsibilities	<ul style="list-style-type: none">• Governing body for Wesley College Melbourne (Victoria)• Achievement of the Objects of the College as contained in the Constitution• Appointment of the Principal on such terms and conditions as the Council determines• Confirmation of the appointment of a Chief Financial Officer• Appointment of a suitably qualified auditor in accordance with the Constitution• Holding an annual general meeting to elect the Councillors and to receive and consider the Annual Accounts, the balance sheet and reports of Council and the Auditor• In conjunction with the Principal approve the strategic and educational plans and monitor their implementation• Review and endorse significant operating policies and procedures prepared by the Principal for the College• Approve the annual College budget and monitor financial performance• Approve annually the Delegation of Authorities



WESLEY COLLEGE

MELBOURNE AUSTRALIA - SINCE 1866

A True Education

**Council
Reporting**

- Regular reviews of the effectiveness of the Council at the direction of the President
- Inclusion of Council particulars in accordance with statutory annual reporting
- President's report of Council performance included in Annual College Report

FINAL September 2022